

Draft

St. Andrew's Episcopal Church, Nogales

Vestry Minutes

May 15, 2016

Members Present: Fr. Ernie, Treasurer Kate Endersbe, Jr. Warden Steve Ferreira, Chuck Gruneison, Clerk Sally Lockwood, Jean Moehlman, Jean Ross, Katie Tadeo, Brian Young, and Sr. Warden Martha Zybko.

Members Absent: Shirley Gibb, Patti Oliver, Suzette Smith, Karen Sykes.

Clergy Present: Dcn. Jim Fitzsimmons, Fr. Pat Maitrejean, Fr. Derwent Suthers, Fr. Ernie Galaz.

Fr. Ernie called the meeting of the Vestry to order at 11:53 in the Chapel.

Consent Agenda

Approval of Minutes: Jean Moehlman moved to accept the April 16th minutes with the correction that the Rector's Report should read "Expenses have been cut" rather than "expenses have been cut to match income." Motion seconded by Katie Tadeo and approved.

Approval of April financial reports: Motion made by Katy Tadeo to approve the April financial reports. Motion seconded by Jean Moehlman and approved.

Informational Agenda

Treasurer's Report - Kate Endersbe:

Kate Endersbe sent us a variety of report formats for this month's financial data to acquaint us with the reports generated by Quick Books. We will look at these multiple reports for several months before deciding which format we will use. The new accounting system reports ledger balances rather than bank balances, which is a more accurate picture of our finances. Jean Moehlman expressed our appreciation for Kate's good work as treasurer.

Rector's Report – Fr. Ernie:

- The Capital Campaign is moving along.
- Fr. Ernie Harrelson is in the process of becoming licensed by the Diocese of Arizona and will become part of our clergy staff when that is completed.
- The Financial Committee members are Kate Endersbe, Pat Robinson, Miriam Berke, Karen Sykes, Steve Ferreira, Martha Zybko, Jim Fitzsimmons and Fr. Ernie.

Sr. Warden's Report – Martha Zybko:

- Martha asked for an update regarding the Columbarium. The new plantings are in place. We plan to remove the fountain and replace it with an altar. The raised bricks over the in-line pump create a tripping hazard. Fr. Ernie said he would see that they are removed.
- Martha thanked Fr. Ernie for his good work in our congregation and cautioned him to take enough time for his own health. He will be taking off for two weeks in June.

Jr. Warden's Report – Steve Ferreira:

- The swamp coolers will be working for next Sunday.

Preschool Report – Sally Lockwood for Shirley Gibb

- Preschool graduation will be Friday, May 27 at 6:00pm. All are invited.
- Registration was today, May 15.
- Children entering preschool must be 33 months old, as required by the AZ legislature.
- The AZ Department of Human Services made an unannounced inspection a few weeks ago and found everything to rate superior.
- The Preschool is in sound financial condition.

Clinic Report- Deacon Jim

- Clinic was held May 5.

Children's Ministries Report – Jean Moelmann

- Currently there are 8 children signed up for camp with two more registering this week. We have \$2,800 donated for camp, but still are short about \$600.
- Fr. Ernie would like to cover travel expenses for families driving the children to Prescott.
- The Sunday School still needs volunteer helpers.
- The children like crafts.

Discussion Agenda

2016-2017 St. Andrew's Vestry Goals

1. Stewardship - How will we make best use of God's blessings in our own lives and in the life of the parish
 - a. Stewardship Committee will be formed by May. This committee will be responsible for creating a carrying out a stewardship process for our parish. (Jack Ross, Deacon Jim, Phil Eiker, Shirley Gibb)
 - b. Capital Campaign - An ongoing committee will explore the viability of a community-based Capital Campaign, and make a formal proposal to vestry in early 2017. Elizabeth Campbell will report to the vestry monthly. (Committee members Raymond Bean, Cynthia Bustamante, Elizabeth Campbell, Dcn Jim Fitzsimmons, Sigrid Maitrejean; Karin Rodes; Karen Sykes; Ex officio Ed Laupmanis, Senior and Junior Wardens.)
2. Discipleship - How can we grow in being disciples of Jesus Christ and making disciples of all nations
 - a. Faith Formation - Fr. Ernie will form a team that will create a systematic and intentional process for deepening faith and discovering what it means to be a follower of Jesus. This process will be connected to the liturgical life of the parish.
 - b. Welcoming process - We will revamp our welcoming process, focusing not on what others can do for us (the church) but what we can do for them. We want to be not only welcoming when people first come through our doors, but also have clear processes for incorporating them into the life of the parish A newcomer's packet, and newcomers process will be created. Liaise with DOK and Office. (Fr. Pat Maitrejean, Sally Lockwood)
 - c. Parish Ministries - We will make our ministries more visible and accessible to the parish. Some possible ideas include "Tree of Ministries" in St. Mary's Hall - a comprehensive list of ministries and participants; and A Ministry Fair; (Jean Ross and Sally Lockwood)
 - d. Sunday School - We will recruit and train new teachers. We will create a process to involve the nursery attendant and vestry as support for the teachers. We will explore how to creatively use our available space for Sunday School. We will explore having parish-wide activities that are family-focused. (Jean Moehlman, Katie Tadeo, Brian Young)

Preview: The next vestry meeting is scheduled for June 26.

Dismissal: Jean Moehlman moved we adjourn the meeting; seconded by Martha Zybko. Meeting adjourned at 12.56pm.

Submitted by Sally Lockwood